

TAESS00017

Workplace Supervisor Skill Set



COURSE INFORMATION

This skill set provides managers and supervisors with the knowledge and skills to support apprentices and trainees.

DURATION

Duration of up to 6 months.

TUITION FEES

Information about fees and charges will be discussed prior to enrolment with you and/or the third party (such as employer) and agreed prior to commencement of the program.

Course Outline

TAESS00017 Workplace Supervisor Skill Set contains the three units of competency:

- TAEASS301 Contribute to assessment
- TAEDEL301 Provide work skill instruction
- TAEDEL404 Mentor in the workplace

The skill-set will be delivered as a stand-alone units of competency utilising ECB's online portal whereby students will have access to all our resource and assessment materials required to complete the skill-set.

Rationale and Time Allocation

We expect the students to complete the course within a six-month time period or earlier depending on their existing skills, knowledge, and experience. This will allow the students to fully develop the required skills and knowledge and gather all the required evidence to satisfy the units of competency.



Entry Requirements

There are no entry requirements for this unit, however upon enrolment students must provide 100 Point Identification such as Photo ID and fully complete the LLN threshold test to ensure individuals can complete the unit of competency. In addition, individuals must be over the age of 18 in order to enrol into the course.

Enrolment Requirements

As this unit requires participants to apply and practice their new skills across an organisation, have access to different occupational groups and circumstances, and to base their assessment solutions in a workplace environment, it is strongly recommended that participants are employed or otherwise engaged in a workplace related role.

A USI is a 10-character string unique to students which is needed anytime students undertake nationally recognised training, such as applying into this program. Students can create a USI following the link on how to create a USI:

<https://www.usi.gov.au/students/create-your-usi>.

These units of competency are nationally recognised under the Australian Qualifications Framework (AQF).

Recognition of Prior Learning (RPL)

You may be eligible to apply for RPL/credit transfer if you have evidence of knowledge and skills achieved to meet the unit of competency (i.e Statement of Attainment).

Please make sure to provide the evidence to your assessor in order for us to provide you with a credit transfer for the unit of competency.

Delivery Mode and Assessment

The skill set TAESS00017 Workplace Supervisor Skill Set will be delivered as a self-paced utilising ECB's online portal.

The self-paced delivery method is completed in your own at your own pace and is ideally suited for students wishing to enter the training industry. We provide our students with ongoing support throughout the learning pathway, email, and online platform. ECB has a dedicated learner support supervisor who can assist students throughout their learning experience. All course resources are provided via our online platform; thus, you may commence once enrolled.

The assessment in this skill set involves a variety of workbook activities, practical tasks, presentations, reflective tasks, and project work. Participants are supported with regular mentoring and tutorial options throughout their journey.

Licensing and Regulation

No licensing, legislative or certification requirements apply to this unit at the time of publication.



Our Directors, our employees and contractors are encouraged to embrace the following core company values:

Integrity, Equality, Creativity, Trust, and Respect